



ಸೈಂಟ್ ಜೋಸೆಫ್ಸ್ ವಿಶ್ವವಿದ್ಯಾಲಯ

ST JOSEPH'S UNIVERSITY

Ref :

Date : 11-8-2023

NOTICE

Attention:

UG and PG students who are

- 1)Visually challenged students
- 2)Students diagnosed with dyslexia
- 3)Temporarily disabled students who are not able to write the examination on their own and
- 4) Those who are exempted from learning Language 1 are directed to fill out the Google form using the link given below.

<https://docs.google.com/forms/d/1Sq-0GrDg-dZRfrkvdv06mJWitzJRE0asXIg0p6H619k/edit>

Kindly note that students belonging to categories 1,2 & 3 will get 30 minutes extra time to write the End Semester Examination and 15 minutes of extra time to write the Midsemester Examination. Those who are in need Scribes for of writing the theory examinations must also fill up the " Scribe approval form" posted along with this notice, which can be submitted one week before the midsemester examination. They are expected to identify a scribe/helper to write the examination and must get the prior approval of the scribe from the Controller of Examinations to write the Examination. They shall write the examinations in the electronics lab of St Joseph's University.

Those who had already entered the details in the previous year also are requested to enter the details again.

Rules regarding the appointment of the Scribe

Any person, suggested by the examinee with disabilities for appointment as scribe/helper to write the examination and who is not writing the same examination as the examinee with disabilities is writing and also who is not studying in the higher class of the same course, may be appointed by the Controller of Examinations. Such applications must be submitted at least one week before the examination. The applications can be handed over to the examination helpdesk. In case of any change of such scribe/helper appointed earlier, the examinee shall obtain fresh permission from the Controller of Examinations.

Controller of Examinations

St JOSEPH'S UNIVERSITY, BENGALURU

APPLICATION FORM FOR THE APPROVAL OF THE SCRIBE

(This form can be filled and submitted to the Controller of Examinations (Help Desk) latest by one week before the examination. If the approved scribes can not come for the examination, the examinee must fill up the form again for a new scribe and submit it to the Examination helpdesk before starting the examination)

Name of the examinee	
Registration number	
Name of the Scribe	
Educational qualification of the Scribe (Attach proof)	
Signature of the Scribe	
Have you attached the ID card of the scribe?	
Signature or thumb impression of the examinee	
Signature of the Controller of Examinations (COE will sign after verifying the entries)	

(Please attach the following documents along with this application form: photocopy of the ID proof of the scribe & the photocopy of the document as a proof of Educational qualification of the scribe.)