

**BEFORE THE PRINCIPAL OF ST JOSEPH'S COLLEGE
(AUTONOMOUS) BENGALURU-560027**

SELF DECLARATION FORM

I _____
aged about _____ years, son/ daughter of _____

Residing in _____

_____ do solemnly
affirm and state on oath as follows:

(i) That I am the student of _____ (write the name of the programme) of
aforesaid institution with the registration number _____.

(ii) I have joined the college in the academic year _____ - _____ and should have
completed the programme in the academic year _____ - _____

(iii) I have submitted my plea to the authorities of the said institution to consider my
case as rare and special and allow me to appear for the end semester examination
in _____ (write the number of papers) courses in _____ semester(s)
to be held in May / June 2024.

The college has explained to me that

(1) I have exhausted all my chances to write the examination and complete the
programme to get my degree certificate.

(2) The examination committee will scrutinise my application form and decide on
my request based on merit. The decision of the committee has to be ratified by the
academic council. I agree that if the academic council rejects my plea for an
additional chance, examination(s) written on the basis of the decision of the
committee will be declared null and void.

(3) If the examinations for the courses which I have to complete are conducted before
the academic council meeting, I will be allowed to write the examination with the
condition that my results will be published only after the academic council gives its
permission to do so.

(4) If the committee accepts my request and is ratified by the academic council, this
will be the extended period and the last chance for me to complete the programme.
If I do not pass the course(s) in this academic year 2023-24, I will not be eligible to
apply for the degree certificate.

(5) I can not request the Principal for any further chance or to extend my course
period beyond the 2023-24 academic year.

(6)I am aware that I have to write the examination in the present syllabus and pattern.

(7)I am also aware that this application is only a request form and I must apply for the Even Semester Supplementary examination April 2024 as and when the notification is posted by the Controller of Examinations.

Date:

Signature of the student:

Signature of the parent.

Place:

APPLICATION FORM FOR THE EXTENSION OF AN ACADEMIC YEAR TO WRITE THE SEMESTER EXAMINATION TO COMPLETE THE PROGRAM (Even semester Registration 2023-24)

Name of the Candidate	
Registration number	
Phone number	
Email.id	
II language opted for	
Have you changed your second language in your 2nd semester?	
If yes, what was the language selected originally during your admission?	
List of open electives selected	
Number of Odd semester courses to pass	
Course code number and Course Title yet to pass (As given in the marks card)	II sem (UG/PG)
	IV sem(UG/PG)
	VI sem
New Course code number and Course Title in which the examination is to be conducted.	II sem (UG/PG)
	IV sem(UG/PG)
	VI sem
Please write, why do you need an extension? Give reason(s) why you couldn't complete the programme within the years permitted.	

Your results will be published only after the academic council gives approval for the extension. If the academic council refuses to give permission, your examination will be declared null and void

Are you aware that if the academic council is not approving the recommendation of the committee, you cannot complete the degree?

Are you aware that, if you do not pass the course in this chance you cannot complete the degree programme?

Signature of the candidate

Signature of father

Signature of mother

Date of submission of the application form

Signature of the Controller of Examinations

Date of approval by the academic council