



# ಸೈಂಟ್ ಜೋಸೆಫ್ಸ್ ವಿಶ್ವವಿದ್ಯಾಲಯ

## ST JOSEPH'S UNIVERSITY

Ref: SJU/RO/STA/06/2023-24

15<sup>th</sup> February, 2024

### NOTICE

**Sub: Notifying academic staff about the media cell facility in the University –regarding.**

Our Media Cell has been augmented with the addition of the following members with the specialized skill of Photography and Media Coordination.

(a) Mr Sanil Joy Thomas

(b) Mr Ricky James

Their competencies are: Videography and editing, photograph, brochures, posters, magazines, graphic designing.

Please note that they have been provided with facilities for photography and to record videos with state of the art technology. To avoid their specialized services for the department or association programmes, staff are requested to enter the details of the event in the Staff Linways portal by going to the advanced profile tab in the following sequence

*Advanced Profile - Events and Activities – Add New Entry- Enter the requirement – upload the poster and submit.*

Kindly note that events routed through the Linways portal will be considered for any of the reports prepared by the University.

In addition, if any of the academic staff desires to take technical help to prepare digital content for open electives or core subjects, they may send an email request to the undersigned and copied to [mediacell@sju.edu.in](mailto:mediacell@sju.edu.in) in order to prioritize and regulate work. The new recording facility is housed in Magis block and will be inaugurated today, 15<sup>th</sup> Feb, 2024.



REGISTRAR

**REGISTRAR**  
St Joseph's University  
P. B. 27094  
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To,  
The Staff of the University

Cc,  
Deans & HoD's  
Website  
Office copy